

Budget Officer

20 April 1949

Services Officer

Tours of Duty in the Telephone Room

OGC HAS REVIEWED.

1. Request of this office dated 15 April 1949 to the Executive, asking for approval of certain tours of duty and administrative work weeks, was approved for the NSI by the Deputy Executive 19 April 1949, (copy attached).

2. As contemplated in paragraph 3 of your memorandum dated 15 April 1949, subject: "Work Hours of Telephone Operators", the following statement is made for the record:

Telephone operators on duty from 6:00 p.m. to 12:00 midnight and from 12:00 midnight to 6:00 a.m. are not permitted to observe a lunch period and remain on constant duty for a period of eight hours.

25X1A

Attachment

AVE:mew

cc: AVE Chrono
T & A file
~~Budget Office~~
General Counsel
Overt Deputy (2)